

## INFORMATION FOR NEW CLUBS/TEAMS

The following is information regarding initial requirements for clubs/teams seeking entrance into the Lehigh Valley Youth Soccer League:

1. New clubs must submit a letter to the LVYSL Executive Director (address at bottom of page) requesting permission to join the league. In the letter, the club should describe the team or teams seeking entrance.
  - a. The information must include team(s) level of play and history of success in previous leagues, tournaments, as well as any other information that can be used to determine proper divisional placement (Div 1, 2, 3, etc.) within the league.
  - b. The letter must include the reason that the club wants to play in the Lehigh Valley Youth Soccer League.
  - c. This letter must state the following information about the club:
    - i. Club Name
    - ii. Mailing Address (can be a club official's address)
    - iii. Club Phone Number (can be a club official's phone number)
    - iv. Club Website (optional)
  - d. This letter must state all the Club Officials with whom the league will need to deal directly. Please include full name, address, phone number and email address (all required) for:
    - i. Club President
    - ii. The club's League Representative to LVYSL
    - iii. Club Registrar
  - e. The letter must state that the club has regulation size fields to use as their home fields and provide written directions to these fields.
  - f. In order to be considered for membership in LVYSL for a season, the league must receive this fully completed letter by April 1<sup>st</sup> prior to the Fall season for consideration for that Fall season or by January 1<sup>st</sup> prior to the Spring season for consideration for that Spring season.
  - g. Members are expected to field teams in at least two operating divisions within the league and meet all criteria set forth in Article V.a (Membership/New Membership) in the league Constitution and Bylaws.
2. A performance bond of \$200.00 must accompany the above letter to show sincerity. This bond will be applied to the seasonal bond fee due at the time that Entrance forms are filed. If the club is not accepted into Membership, the bond will be returned in full.
3. The following requirements must be met by all club teams in order to be eligible to play in LVYSL:
  - a. All coaches must have a coaching license and provide a copy of it to a LVYSL Registrar. The minimum license requirement for all coaches can be found on the league's WEB site at [www.lvysl.org](http://www.lvysl.org).
  - b. New clubs must provide 1 new (to the League Referee Assignor's pool) referee for each team registered up to a total of five.
4. All clubs must be represented at the required number of monthly LVYSL meetings or they will incur a fine for each missed meeting.
5. Clubs must submit Entrance forms and Registration materials that follow the instructions given with those documents and they must be submitted by the dates listed on the LVYSL Calendar. Please note that only rosters completed using the EPYSA Registration software will be accepted by

LVYSL.

Once the letter is received, it will be put before the LVYSL Board of Directors for board approval of membership into LVYSL. If approval is not given, then a letter from the LVYSL Board of Directors will be sent to inform the club. If approval is given, then the request for membership will be brought up at the next LVYSL General Meeting for voting by the current LVYSL Membership. A representative of your club must attend this meeting to introduce your club to the Membership prior to any voting taking place. Once your club has been approved into LVYSL Membership, please contact the LVYSL Executive Directory for further instructions.